

## Notice of the 45th Annual General Meeting (AGM) (Virtual Meeting Through Digital Platform)

Notice is hereby given that the 45th Annual General Meeting (AGM) of Sonali Paper & Board Mills Limited will be held on Thursday, December 15, 2022 at 11:00 AM at virtually by using digital platform through the link <https://sonalipapr45.digitalagmbd.net> to transact the following businesses:

1. To receive, consider and adopt the Audited Financial Statements for the year ended 30 June, 2022 together with the Report of the Directors' and the Auditors' thereon.
2. To approve the dividend for the year ended 30 June, 2022 as recommended by the Board of Directors.
3. To elect/re-elect/resign Directors as per terms of the relevant provision of Articles of Association.
4. To appoint Statutory Auditors and to fix their remuneration.
5. To appoint Auditors/Professionals for Compliance of Corporate Governance Code.

By order of the Board  
Sd/-



(Md. Rashedul Hossain)  
Company Secretary

Dated: November 30, 2022

### Notes:

- i. Shareholder's name appear in the Member/Depository Register of the company as on Record Date i.e. November 17, 2022 will be eligible to attend the 45th Virtual Annual General Meeting (AGM) and receive dividend.
- ii. We encourage the Members to login to the system prior to 11:00 A.M. (Dhaka time) on December 15, 2022. Please allow ample time to login and establish your connectivity. The webcast will start at 11:00 A.M. (Dhaka Time). Please connect on the appropriate time i.e. 5 minutes before commencement of the Meeting for avoiding any technical difficulties in accessing the Virtual Meeting.
- iii. Shareholders are eligible to attend the Annual General Meeting (AGM) is entitled to appoint a Proxy to attend and vote on his/her behalf (through digital platform). The "Proxy Form" must be affixed with requisite Revenue Stamp and deposited it at the Registered Office of the Company not later than 48 hours before the time fixed for the meeting;
- iv. Depository participants/ Stock Brokers are requested to send the list of margin account holders based on record date i.e. **November 17, 2022**, if any within **December 20, 2022** to the company through hard copy or e-mail [spshare@younusgroup.com](mailto:spshare@younusgroup.com), otherwise, the dividend will be paid to the shareholders whose names appeared in the Member/Depository Register on the "Record Date".
- v. As per condition no. 9(1) & (2) of the BSEC/CMRRCD/2006-158/208/Admin/81, dated 20 June 2018, the soft copy of the Annual Report for 2021-2022 of the Company will be sent to the Shareholders respective e-mail address. However, in case of non-receipt of Annual Report 2021-22 of the Company, Shareholders may collect the same from the Company's website at: [www.spbmlbd.com](http://www.spbmlbd.com)
- vi. The Annual Report can be availed in the Company's website at [www.spbmlbd.com](http://www.spbmlbd.com)