



Sonali Paper & Board Mills Limited

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Ref:

**NOTICE OF THE EXTRA-ORDINARY GENERAL MEETING (EGM)
OF THE SHAREHOLDERS OF SONALI PAPER & BOARD MILLS LTD.**

Date:

Notice is hereby given that an Extra-ordinary General Meeting (EGM) of the Shareholders of the Company will be held on Thursday, the 11th November, 2021 at 12:30 p.m. at virtually by using digital platform through the Link <http://sonalipapregm.digitalegmbd.net> (in pursuant with Directive No. BSEC/CMRRCD/2009-193/08 dated March 10, 2021 and Letter No. SEC/SRMIC/94-231/91 dated March 31, 2021, both issued by Bangladesh Securities and Exchange Commission (BSEC) to transact the following agenda:

Agenda:

“Resolved That Proposal for raising Paid-up Capital of the company through issuance of Right Share at a ratio of 2:1(R) Share i.e. 1(One) Right Share against 2(Two) existing shares held by an individual at par i.e. Tk 10 (Ten) for each Right Share after considering 20% Stock Dividend for the year ended on June 30, 2021, subject to approval of the Shareholders, Bangladesh Securities and Exchange Commission (BSEC) and complying with the requirements embodied in relevant laws and Regulatory Authorities concerned.”

All the Shareholders of the Company are requested to attend the meeting on that date and time through virtually with the above mentioned link.

By the order of the Board

Md. Rashedul Hossain
Company Secretary

Dated: October 21, 2021

NOTES:

- a) The Shareholders, whose name appeared in the Register of Members of the Company and Depository on the Record Date (07 October, 2021) shall be eligible to attend the EGM and vote in the meeting.
- b) For determination of entitlement of Right Share another record date will be declared after obtaining approval from BSEC.
- c) Shareholders entitled to participate and vote at this virtual EGM may appoint a proxy to participate and vote. Scanned Copy of the Proxy Form duly filled, signed and stamped at BDT 20 must be sent through email to spsbare@younusgroup.com not later than 72 hours before commencement of the EGM.
- d) The Shareholders are requested to join the Virtual Extra-ordinary General Meeting using their Laptop, PC, Mobile, or Tab providing their 16 Digit BO. The detailed Procedures and link of Digital Platform will be available in the Company's website www.spbmlbd.com Shareholders may login to the system 48 hours before and during the meeting.
- e) Notice of the 2nd EGM will be sent in soft form to the members' email addresses available in their BO accounts maintained with the Depository in due course. The soft copy of Notice of the 2nd EGM will also be available on the Company's website at www.spbmlbd.com and EGM link at <http://sonalipapregm.digitalegmbd.net>.